

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

September 5, 2006

CALL TO PODIUM:**TITLE:**

Resolution of the City Council Confirming Appointments and Reappointments by the Mayor to the Community Advisory Board, Market Square Advisory Committee, Police Chief's Advisory Council, and the Technology & Innovations Committee

RESPONSIBLE STAFF:

Executive Assistant Stokes

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
X	Appointment (Reappointments)
	Public Hearing
	Historic District
	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

SUPPORTING BACKGROUND:

Mayor Katz has requested that the appointments and reappointments outlined in the attached resolution be confirmed.

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

DESIRED OUTCOME:

Vote on Resolution.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL CONFIRMING APPOINTMENTS AND
REAPPOINTMENTS BY THE MAYOR TO THE COMMUNITY ADVISORY BOARD,
MARKET SQUARE ADVISORY COMMITTEE, POLICE CHIEF'S ADVISORY COUNCIL,
AND THE TECHNOLOGY & INNOVATIONS COMMITTEE

WHEREAS, citizens have expressed a desire to serve on said committees, and terms of service have expired; and

WHEREAS, the Mayor and City Council believe it to be in the best interest of the City of Gaithersburg and its citizens to make appointments:

NOW, THEREFORE, BE IT RESOLVED, that the following appointments and reappointments by the Mayor be and hereby are confirmed by the City Council.

Appointment

Community Advisory Board
(Two-Year Term)

Term

Aurelio "PJ" Rivera, III
716 Quince Orchard Boulevard
Apt. #201
Gaithersburg, Maryland 20878

09/2008

Reppointments

Market Square Advisory Committee
(Two-Year Terms)

Term

Dee Aronson
106 Midtown Road
Gaithersburg, Maryland 20878

09/2008

Joel Aronson
106 Midtown Road
Gaithersburg, Maryland 20878

09/2008

Richard Arkin
121 Selby Street
Gaithersburg, Maryland 20878

09/2008

Appointment

Police Chief's Advisory Council
(Two-Year Term)

Term

Sigrid McCutcheon
142 Lake Street
Gaithersburg, Maryland 20878

09/2008

Appointment

Technology & Innovations Committee
(Two-Year Term)

Term

Richard Reynolds
531 Coral Reef Drive
Gaithersburg, Maryland 20878

09/2008

ADOPTED by the City Council this 5th day of September, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 5th
day of September, 2006.

David B. Humpton, City Manager

Distribution M&C: 06/12/06

K.R., C.C., P.C., M.H.

47

JUN - 8 2006

Aurelio "P.J." Rivera
716 Quince Orchard Blvd.
Apartment #201
Gaithersburg, MD 20878
(301) 768-1013

Mayor

June 6, 2006

Mayor and City Council
31 South Summit Avenue
Gaithersburg, Maryland 20877

Mayor and City Council of Gaithersburg:

I am new resident of Gaithersburg and I am extremely interested in serving on one of our City's committees. I have significant volunteer and public service experience from all over the nation: Florida, California, and New York. I currently serve on a National Leadership Honor Society Board of Directors and I have served on numerous non-profit organizations boards ranging in areas of: education, elections, public health, and social issues. I have significant experience with fundraising and policy/program development and implementation. I have also participated in extensive research on public administrative issues ranging from management ethics to cultural competence and the elimination of disparities.

I currently work for the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA). As member of the Office of the Administrator within SAMHSA, I help manage approximately a 3.5 billion dollar Federal budget and I'm involved in a plethora of programs and activities ranging from management policy to legislative affairs.

I believe participating in one or two of the City's committees is an amazing opportunity to become involved and serve our community. Below you will find, in order of preference, committees I would like to be considered for:

- Ethics Commission
- Board of Supervisors of Elections
- Commission on Landlord - Tenant Affairs
- Multicultural Affairs Committee
- ✓ Education Committee
- Communications Committee
- Technology & Innovations Committee
- *Community Dev. Board*

I look forward to utilizing my experience and knowledge in serving our City. Thanks in advance for your hard work and support. Enclosed you will find a copy of curriculum vitae. Please feel free to contact me with any additional questions or concerns.

Best regards,



Aurelio "P.J." Rivera, III

AURELIO RIVERA III

716 QUINCE ORCHARD BLVD #201

GAITHERSBURG, MD 20878

(C) 305-962-8874 ~ (W) 240-276-2906

PJ.RIVERA@SAMHSA.HHS.GOV

EDUCATION

George Mason University, Fairfax, VA

Executive Master of Science -- Current

- Focus: Organization Development and Knowledge Management

Florida International University, Miami, FL

Bachelor of Public Administration -- 2006

- Focus: Government Management and Policy Development

Indian River Community College, Fort Pierce, FL

Associate of Arts -- 2003

- Focus: Public Administration and Business Administration

EXPERIENCE

Office of the Administrator

August 2005 – Present

Substance Abuse and Mental Health Services Administration

Rockville, MD

United States Department of Health and Human Services

Federal Program Analyst

- Assists in over \$3,000,000,000 of policy and program development in the areas of prevention, treatment and rehabilitation within the field of public health
- Serve as a junior member in the Executive Leadership team that oversees and manages all agency activities
- Develop policy papers utilized by the Administrator and Senior Advisors in agency policy development and management decision-making
- Help coordinate activities and projects across offices and national centers throughout the agency
- Gather data to be used in planning, developing and implementing automated systems to more effectively and efficiently accomplish agency-wide management activities
- Serve as an Agency Representative to Interagency Workgroup on Eliminating Disparities of over 22 Federal agencies and the United Nations Office of Drugs and Crime
- Work closely with Planning and Performance Measurement Team on agency-wide management goal setting, agency contract planning, and grant announcement projects
- Served as a Special Assistant to Planning and Policy Section Chief in the SAMHSA Emergency Response Center during Hurricane Katrina and Rita response efforts
- Represented SAMHSA during a two week deployment to Baton Rouge, Louisiana working on Katrina-related response and recovery projects in the State Department of Health and Hospitals

Behavioral Health Policy Collaborative, LLC

October 2005 – March 2006

National IT Policy Consultant

Alexandria, VA

- Worked closely with President and CEO on national government and not-for-profit consultation and information technology projects ranging from topics on IT data management to public health issues
- Created Power Points illustrating new innovative management principles and consultation findings
- Helped develop various marketing presentations to market firm's services
- Led creation of communication, marketing and IT tools for policy development and implementation

**Division of Student Affairs
Florida International University
Student Budget Officer**

**August 2003 – August 2005
Miami, FL**

- Responsible for allocation of a \$7,000,000 million dollar student activity budget
- Served as liaison between student organizations, university administration, and faculty
- Managed a team of 15 student officers and four interns which was charged with handling student issues, academic policy, large-scale program implementation, and university town hall meetings
- Led creation of university-wide Student Enrollment Services Advisory Council (SESAC)
- Developed and implemented university-wide programs for students, faculty, and administrators such as voter registration drives, philanthropics, and "Welcome Week"
- Managed all incoming student correspondence and assigned tasks accordingly to student officers and interns for completion
- Directed preparation of monthly and semester budget-policy reports
- Led university student services evaluations and student satisfaction projects in 2005
- Coordinated a multi-school conference for over 200 participants from 12 universities

RuffaloCody

**January 2005 – June 2005
Miami, FL**

Fundraising Specialist and Team Leader

- Fundraised hundreds of thousands of dollars with team consisting of sixteen members
- Worked closely with Call Center Manager to develop and enhance over six calling scripts
- Managed Alumni Information Database of over 100,000 contacts
- Worked closely with Call Center Manager to develop employee schedule and handle call center issues

TRAINING AND CERTIFICATIONS

- Academic Certificate of Professional Leadership Studies (05/05) — Florida International University
- Basic Project Officer - Standard Version (05/06) — HHS University
- Introduction to Project Management (5/06) — HHS University
- Government Budget Formulation Workshop (5/06) — SAMHSA
- FEMA Incident Command Training Level 1 (10/05) — FEMA Online
- Online classes through HHS University including: Project Management; Project Risk Management; Project Management: Clarifying Team Roles and Procedures; Communication Skills and Positive Attitude
- FIU University Program Training: Conflict Resolution, Global Leadership Development, Academic Advising, Diversity, Cultural Sensitivity, University Emergency Preparedness, Advance Public Speaking
- Oracle SQL Level 1 Database Programming Certificate (05/02) — St. Lucie County Oracle Academy

PROFESSIONAL AND COMMUNITY INVOLVEMENT

- 2005-06 International Order of Omega Leadership Honor Society Board of Directors, *National Director*
- 2005-06 National Association of Hispanic Federal Executives
- 2005-06 Hispanic Association of Colleges and Universities, *Alumni Association*
- 2004-06 Model United Nations Conference, *Conference Committee Chair*
- 2005-06 Florida International University Alumni Association
- 2003-06 Lambda Chi Alpha Fraternity Inc., *National Alumni Association*
- 2003-06 Miami Violence Against Women Grant Task Force
- 2003-06 Miami-Dade County Special Olympics
- 2005-05 Florida International University Enrollment Services Advisory Committee, *Vice-Chair*
- 2003-05 Miami-Dade County Children's Miracle Network Dance Marathon, *Director of Marketing (Steering Committee)*
- 2003-05 Florida Student Association, *State Senate Leadership Council Board Member*

AURELIO RIVERA III

PUBLICATIONS AND PRESENTATIONS

- Huang, L., Rivera, III, A. Student Mental Health Resilience: Helping Teachers Become More Resilient, (D.C. Public School System Teacher In-Service, March 2006).
- Gunning, B., Hasset, S., Hutchings, G., Gilliam, M., Rivera, III, A. (October 2005). *Hurricane Rita: SAMHSA's Roles, Needs, and Program Issues*. SAMHSA Emergency Response Center, Substance Abuse and Mental Health Services Administration, Rockville, MD.
- Gunning, B., Hasset, S., Gilliam, M., Rivera, III, A. (September 2005). *Hurricane Katrina: SAMHSA's Roles, Needs, and Program Issues*. SAMHSA Emergency Response Center, Substance Abuse and Mental Health Services Administration, Rockville, MD.
- Rivera, III, Aurelio. (2006). *Mental Health Disparities Research Needs: Implementing a Sound Cultural Competence Plan* (Honors Thesis II). Florida International University, Miami, FL.
- Rivera, III, Aurelio. (2005). *Quality of Access to Mental Health Care for Hispanic Adolescents* (Honors Thesis). Florida International University, Miami, FL.
- Rivera, III, Aurelio. Implementing the FISH! Leadership Development Program for Residents, (Florida Resident Assistant Symposium, January 2005).

AWARDS AND RECOGNITION

- National Congressional Truman Fellowship Finalist 2006
- Congressional Hispanic Caucus Institute "National Young Leader of Today 2003"
- National Congressional Young Leader 2002
- U.S. Department of Health and Human Services Service Award 2005
- Hispanic Association of Colleges and Universities Appreciation Award 2005
- Florida International University's Outstanding Leadership Award: "Student of the Year 2006"
- International Model United Nations Conference "Distinguished Delegate 2005"
- International Model United Nations Conference "Outstanding Research Paper Award 2005"

REFERENCES

- **Ms. Kana Enomoto**, Special Assistant and Senior Advisor to the Administrator
Substance Abuse & Mental Health Services Administration (SAMHSA)
U.S. Department of Health & Human Services
(240) 276-2000
Kana.Enomoto@samhsa.hhs.gov
- **Ms. Jennifer Feidelholtz**, Director of Planning & Performance Measurement
Substance Abuse & Mental Health Services Administration (SAMHSA)
U.S. Department of Health & Human Services
(240) 276-2200
Jennifer.Feidelholtz@samhsa.hhs.gov
- **Ms. Gail Hutchings**, President and CEO
Behavioral Health Policy Collaborative, LLC
(702) 566-1177
Gailhutch@aol.com
- **Mr. Khaleel Seecheran**, Deputy Chief-of-Staff and Director of Operations
Office of the President
Florida International University
(305) 348-2000
Khaleel.Seecheran@fiu.edu

AURELIO RIVERA III



CMO Contact Management

Community Advisory Board

Person	Address	Exp.Date
Bechtel, Christine	(H) 621 Lake Varuna Drive Gaithersburg, MD 20878	Mar / 08
Gimmel, Carol	(H) 13528 Bonnie Dale Drive Gaithersburg, MD 20878	Jan / 07
Haney, Gwen	(H) 802 Quince Orchard Boulevard Gaithersburg, Maryland 20878	Jul / 08
Persensky, Julius J.	(H) 116 Summit Hall Road Gaithersburg, MD 20877	Jul / 08
Rivers, Sabrina	(H) 405 Whitcliff Court Gaithersburg, Maryland 20878	Apr / 07
Shay, Michelle	(H) 17001 King James Way #102 Gaithersburg, MD 20877	Jul / 08
Shefferman, Brian	(H) 117 Lazy Hollow Drive Gaithersburg, Maryland 20878	Sep / 07

AUG 11 2006

July 21, 2006

Ms. Dee Aronson
106 Midtown Road
Gaithersburg, MD 20878

Dear Ms. Aronson:

Your term on the Market Square Advisory Committee has recently expired or will be expiring soon. On behalf of the Council Members and myself, I would like to express our appreciation for your commitment to serving our City in this capacity. Our Boards, Commissions, and Committees perform vital functions in a variety of areas, and we recognize and value your contribution very much.

As you may know, we recently revised our appointment policy to require that all volunteer positions be advertised to provide the public with an opportunity to apply. In the near future, we will be evaluating the requests to fill these vacancies and appointments will be forthcoming soon thereafter.

If you would like to be reappointed or if you do not wish to be reappointed to the volunteer body you presently serve on, please indicate so by signing below and returning this letter by Monday, July 31, 2006. For your convenience, I have enclosed a self-addressed, stamped envelope.

Again thank you for your commitment to the City of Gaithersburg. If you have any questions, please feel free to contact Sarah Paxton, in the City Manager's Office, at 301-258-6310.

Sincerely,


Sidney A. Katz
Mayor

SAK/sp

Enclosure

Please circle:

☒ would/would not like to be reappointed to the Market Square Advisory Committee.


Signature: Dee Aronson

Aug. 8, 2006
Date

*Sidney —
We have just
returned from a
2-week vacation,
(We left town on July 25)
so we weren't here when
this letter arrived. Hope
it's not too late to
"re-up." We are very
interested in serving
on the committee
again.
Best,
Dee &
Joel*



AUG 11 2006

July 21, 2006

Dr. Joel B. Aronson
106 Midtown Road
Gaithersburg, MD 20878

Dear Dr. Aronson:

Joel

Your term on the Market Square Advisory Committee has recently expired or will be expiring soon. On behalf of the Council Members and myself, I would like to express our appreciation for your commitment to serving our City in this capacity. Our Boards, Commissions, and Committees perform vital functions in a variety of areas, and we recognize and value your contribution very much.

As you may know, we recently revised our appointment policy to require that all volunteer positions be advertised to provide the public with an opportunity to apply. In the near future, we will be evaluating the requests to fill these vacancies and appointments will be forthcoming soon thereafter.

If you would like to be reappointed or if you do not wish to be reappointed to the volunteer body you presently serve on, please indicate so by signing below and returning this letter by Monday, July 31, 2006. For your convenience, I have enclosed a self-addressed, stamped envelope.

Again thank you for your commitment to the City of Gaithersburg. If you have any questions, please feel free to contact Sarah Paxton, in the City Manager's Office, at 301-258-6310.

Sincerely,

Sidney A. Katz
Sidney A. Katz
Mayor

SAK/sp

Enclosure

Please circle:

☒ I would/would not like to be reappointed to the Market Square Advisory Committee.

Joel B. Aronson

Signature: Joel B. Aronson

8/8/06

Date

City of Gaithersburg • 31 South Summit Avenue, Gaithersburg, Maryland 20877-2098
301-258-6300 • FAX 301-948-6149 • TTY 301-258-6430 • cityhall@gaitersburgmd.gov • www.gaithersburgmd.gov

MAYOR
Sidney A. Katz

COUNCIL MEMBERS
Stanley J. Alster
Geraldine F. Edens
Henry T. Marraffa, Jr.
John B. Schlichting
Michael A. Sesma

CITY MANAGER
David B. Humpton

From: Fred Felton
To: Doris Stokes; Sarah Paxton
Date: 08/06/2006 11:46:01 AM
Subject: Fwd: Market Square Advisory Committee

>>> <RichardArkin@aol.com> 08/04/06 8:05 PM >>>
Your Honor:

I recently received a letter from you advising me that my term on the Market Square Advisory Committee was to expire soon and asking me if I would be interested in reappointment.

I believe this is a critical time for Market Square with the construction of the City park at the Market Square plaza now getting under way and a planning exercise on the horizon for the entire Kentlands/Lakelands/Market Square area. I am very much in being appointed and confirmed to another term.

Thank you very much for this opportunity to serve Gaithersburg.

Sincerely,
Richard L. Arkin
Richard L. Arkin
121 Selby Street
Gaithersburg, MD

20878

301-258-7874
richardarkin@aol.com



CMO Contact Management

Market Square Advisory Committee

Person	Address	Exp.Date
Anderson, Donna	(H) 149 Kent Oaks Way Gaithersburg, MD 20878	Aug / 08
Arkin, Richard	(H) 121 Selby Street Gaithersburg, MD 20878	Sep / 06
Aronson, Dee	(H) 106 Midtown Road Gaithersburg, MD 20878	Sep / 06
Aronson, Joel B.	(H) 106 Midtown Road Gaithersburg, MD 20878	Sep / 06
Lathrop, Pam	(H) 129A Chevy Chase Street Gaithersburg, MD 20878	Aug / 08
Savitz, James	(H) 177 Kentlands Boulevard Gaithersburg, MD 20878 (W) 177 Kentlands Boulevard Gaithersburg, MD 20878	Aug / 08
Watkins, Mike	(H) 320 Firehouse Lane Gaithersburg, MD 20878 (W) 320 Firehouse Lane Gaithersburg, MD 20878	Aug / 08

>>> Sidney Katz 08/27/2006 2:58 PM >>>
Dear Sigrid,

Thank you for your e-mail and your interest!

I am sending a copy of your e-mail to our staff so that they may keep you informed about the Police Chief's Advisory Council.

If I can be of any additional assistance please e-mail or call me. My work phone number is 301-926-0679.

Sincerely,
Sidney

>>> <sigridm@comcast.net> 08/27/06 12:41 PM >>>
Dear Mayor Katz,

I would like to be appointed the City of Gaithersburg's Police Chief's Advisory Council. I have spoken with Chief Viverette about it. She was supportive of this request and advised me to contact you.

I have lived in Gaithersburg for about 6 years, having previously lived in Montgomery County for over 40 years. I am a member of the Art in Public Places Committee and have been involved with many of the selections of art work for the City. I have volunteered for the City's Octoberfest and at the City's Art Barn. I attended the "City College" program sponsored by the City to acquaint residents of the various city functions (a program I would urge you to re-institute.....it was very well received by all attending.)

I am a retired Montgomery County teacher and Media Specialist. My husband and I raised four children here, who are all making positive contributions to society.

I have been a resident of Kentlands since moving to the City and have been a member of the Board of Trustees of the Kentlands Citizens Assembly for almost 4 years. In that capacity I have been particularly conscious of the recent problems with complaints around the Market Street area of Kentlands and it is for that reason, as well as my concern for the City as a whole, that I am interested in this appointment.

Thank you for your consideration of this request.

Sincerely yours,
Sigrid McCutcheon
142 Lake Street
301/208-3539
301



CMO Contact Management

Police Chief's Advisory Council

Person	Address	Exp.Date
Blitgen, Ted	(H) 15 Timber Rock Road Gaithersburg, Maryland 20878	Feb / 08
Camp, Skip	(H) 2 Tripoley Court Gaithersburg, MD 20878	Jul / 08
Cosor, Brett	(H) 306 Alfandre Street Gaithersburg, MD 20878 (W) 200 Girard Street, Suite 203 Gaithersburg, MD 20877	Aug / 07
Ferrell, Charles	(H) 227 Rolling Road Gaithersburg, MD 20877	Jul / 08
Fratoddi, G. Max	(H) 1227 Main Street Gaithersburg, Maryland 20878	Jun / 08
Hackman, Mark	(H) 64 Appleseed Lane Gaithersburg, Maryland 20878	Dec / 07
Keller, Blanche	(H) 911 Wild Forest Drive Gaithersburg, MD 20879	Jul / 08
Leikin, Marsha	(H) 433 Christopher Avenue, #21 Gaithersburg, Maryland 20879	Feb / 07
Luke, Markham C.	(H) 227 Lake Street Gaithersburg, MD 20878	Feb / 08
Manuel, L. Lee	(H) 230 Rolling Road Gaithersburg, MD 20877	Jul / 07
Reitwiesner, Dotty	(H) 16 Virginia Drive Gaithersburg, MD 20877	Jul / 08
Solis, Carlos	(H) 426 East Diamond Avenue Gaithersburg, MD 20877	Feb / 08
Stevens, James	(H) 344 Alfandre Street Gaithersburg, MD 20878	Jul / 07
Sullivan, Mary Ann	(H) 7 Napa Valley Road Gaithersburg, MD 20878 (W) 7 Napa Valley Road Gaithersburg, MD 20878	Jul / 08

Sarah Paxton - ITC Status & Meeting...

From: "Richard Reynolds" <Rick@HelicopterConcepts.com>
To: <PCottrell@gaithersburgmd.gov>
Date: 07/21/2006 4:54 PM
Subject: ITC Status & Meeting...

Peter,

I apologize for not sending this to you sooner. Please see the attached resume for consideration. As Don Rude can attest, I've been an active (informal) member of the Committee for many years. Thanks in advance for submitting this to the Mayor and Council for formal approval.

See you next meeting,

Rick

Richard D. Reynolds, mcse+i, mct, ctt, a+

531 Coral Reef Drive • Gaithersburg, Maryland 20878 • (240) 888-8439 • RDReynolds@gmail.com

Professional Profile

Executive level IT Manager with a record of success in both private and public sectors; extensive knowledge of business processes and their interrelationship gained through eleven (11) years of related experience. Creative problem solver with a background immersed in the technology service delivery industry; familiar, conversant with current technology to include; System Integration, Systems Engineering, Information Security, Software Development, Electronic Commerce, Network Management, Web Integration, VOIP/Telephony, and other technologies.

- Adjunct Professor for George Washington University's Solution Center, Washington D.C.
- Committee Member for the Department of Defense Health Affairs PKI Initiative (2000)
- Informal Participant of the Information Technology and Innovations Committee for the City of Gaithersburg, Maryland (active since 2001)
- Decorated combat veteran

Experience

Williams Information Network Group, Laurel, Maryland

Chief Information Officer, August 2005 – Present

Responsible for providing strategic technological direction for the company while directly managing a complex team of technical experts. Advised high-level clients and developed technical aspects of systems projects; provided technical leadership that had a direct impact on business results by providing coordination, control, and direction over mission-critical, highly complex, and interrelated data management systems. Served as senior IT architect expert in the development, implementation, and evolution of enterprise architecture, applications, and infrastructure required to satisfy all mission mandates, as well as security collaboration and data sharing with clients, vendors, and strategic partners.

- Directed a staff of 65 technical employees, including contract staff
- Cited by CEO as a strong leader and team player, capable of maximizing and matrixing already existing technical expertise and talent across company lines
- Responsible for overall project management and IT budget, including forecasts
- Developed and implemented Citrix, VM ware, and Lifecycle Management services

Microsoft Consulting Services, Alexandria, Virginia

Senior Systems Architect / Consultant, May 2005 – July 2005

Successfully completed a comprehensive **Architecture Design Review** of over 40,000 clients and over 3000 servers for the USDA Forest Service, on-time and on-budget; provided detailed **Enterprise Deployment** Recommendations for software update services that facilitated the migration from AIX cell architecture to a Microsoft Active Directory environment. Ensured interoperability with AIX cell architecture and application packing with Wise/Installshield platforms, including unique solutions that resolved Unix DNS zones with existing ISC BIND/DHCP and an Active Directory DNS infrastructure.

Certified Instructors, Gaithersburg, Maryland

Chief Technology Officer, January 2004 - April 2005

Director of Network Services, November 2001 - December 2003

As Chief Technology Officer, served as an expert in the overall administration, planning, development of systems, networks, applications, and IT policy and standards for the company and for large client projects. Developed and implemented an organizational vision for sound business and investment practices to meet the overall IT needs of the company and clients. Developed and analyzed security policies, procedures, and technical standards, including corporate compliance and end-user awareness.

- Directed a staff of 45 technical employees, including contract staff
- Successful track record in bidding and **winning** large, multi-million dollar contracts
- Leveraged **project management** skills to inspire client satisfaction and retention
- Developed a new and comprehensive **Managed Services** program that dramatically reduced client down-time while increasing service revenue by 400% (without adding new staff)

As Director of Network Services, supervised on-site support, including network engineering and management, domain management, software development, database design and management, audiovisual support, and IT training. Assigned work responsibilities; provided consulting services by advising and guiding clients on the effective design and/or operation of existing systems and new technologies under consideration or proposed for implementation.

- Designed and **established** a new **Network Operations Center**, including voice, data, telecommunications, emergency planning, disaster recovery, routers, and secure access

DoD Global Emerging Infections System, Washington, D.C.

Information Systems Security Manager, September 1995 - November 2001

Served as the overall technical lead; designed and implemented secure network solutions in a multi-disciplinary program to detect and identify emerging infections by integrating overseas laboratory information systems into a unified platform. Analyzed and applied risk management philosophy when faced with security challenges; ability to articulate in clear concise, comprehensive manner, options available to management and security certifying/accrediting officials.

- Responsible for the **integration** of network systems in 36 Central American, Caribbean, and African nations in support of a global disease surveillance effort
- **Trained** over 240 health workers throughout various foreign Ministries of Health on computer use, network systems, and medical surveillance programs
- Delivered high-level presentations that describe **technical proposals** in a clear business language to host-nation Ambassadors and Executives from international organizations
- Achieved DoD **security accreditation** and **certification** standards at multiple sites and successfully managed the secure operation of the entire global program with 99.9% uptime

United States Army, Various Worldwide Assignments

Soldier/Supervisor, August 1988 - August 1995

Served two combat tours as an Airborne Infantryman during **Operation Just Cause** (Panama) and **Operation Desert Storm** (Iraq). Successfully led team members in a combat parachute assault over enemy held territory while under fire; filled various positions of responsibility where a well-versed

background in leadership and teamwork is required. Graduated every military school attended as either the class Honor Graduate or a member of the Commandant's List for Academic Excellence.

Education

Department of Defense (Related IT Classes and Education)

Graduate of the U.S. Army System Administrator Security Course (#07E-F66/531-F21)

Graduate of the U.S. Army Network Manager Security Course (#07E-F67/531-F22)

Graduate of the DoD DISC4 Information Systems Security Manager's Course

George Washington University, Washington, D.C.

Health Sciences - Laboratory Technology (training required for last DoD assignment)

60 Semester Hours - GPA of 3.9

Qualifications / Skills

- FAA Certificated **Helicopter Pilot** - #2738525
- Microsoft Certified Systems Engineer + Internet - #1296661
- Microsoft Certified Trainer - #1296661
- CompTIA A+ Certified Service Technician - #CDADTT5359
- CompTIA CIT+ Certified Technical Trainer - #COMP10606076
- Numerous military awards, including five commendation medals and three bronze service stars
- **Employee of the Year**, 1996, for the entire U.S. Army R&D Command
- Skilled knowledge of Microsoft-based technologies such as Windows 2003/2000/NT, TCP/IP, IPsec, WINS, DHCP, DNS, IIS, SQL, Biztalk, ISA, Exchange, Sharepoint Services, and others
- Experience with other network systems such as Novell, Linux, Citrix, AIX, and others
- Experience with peripheral technologies such as Checkpoint, Sonic Firewall, RSA, Avaya VOIP, Wyse Thin-Client Devices, CISCO Routers and Managed Switches, N-Able, and many others

References

Williams Information Network Group
8182 Lark Brown Road, Suite 202
Elkridge, MD 21075
Nikki Williams, CEO
(888) 469-9464

Microsoft Consulting Services
c/o InScope Technologies, Inc.
1608 Spring Hill Rd. Suite 300
Vienna, VA 22182
Scott McCrae, VP Operations
(703) 391-1990 x112

Certified Instructors, Inc.

239 Bacr Avenue
Hanover, PA 17331
Steve Plumlee, CEO
(443) 393-1124



CMO Contact Management

Technology & Innovations Committee

Person	Address	Exp.Date
Ali, Shawn	(H) 1317 Carlsbad Drive Gaithersburg, MD 20879	Nov / 07
Chukwurah, Florence	(H) 17124 Queen Victoria Court, #200 Gaithersburg, MD 20877	Aug / 07
Cook, Robin J.	(H) 337 Winter Walk Drive Gaithersburg, MD 20878	Apr / 07
Cothran, Clifford	(H) 1230 Travis View Court Gaithersburg, MD 20879	Oct / 06
Cumberland, Lonnie	(H) 310 Skidmore Boulevard Gaithersburg, Maryland 20877	Feb / 08
Gharpuray, Mahendra	(H) 204 Rabbitt Road Gaithersburg, MD 20878	Apr / 08
Horan, Martin J.	(H) 144 Little Quarry Road Gaithersburg, MD 20878 (W) 800 North Frederick Avenue Gaithersburg, MD 20879	Jul / 08
Jentsch, Skip	(H) 403 Upshire Circle Gaithersburg, MD 20878	Aug / 08
Martinez, Richard I.	(H) 2 Mateus Way Gaithersburg, MD 20878	Jul / 08
Pothuri, Sai	(H) 11517 Brandy Hall Lane Gaithersburg, Maryland 20878	May / 08
Pothuri, Sai	(H) 11517 Brandy Hall Lane Gaithersburg, Maryland 20878	May / 08
Preuninger, Justin	(H) 4 Sanders Court Gaithersburg, Maryland 20877	Feb / 08
Sarin, Prem	(H) 11401 Brandy Hall Lane Gaithersburg, Maryland 20878	Dec / 07
Somerset, Philip	(H) 2 Dearden Place Gaithersburg, MD 20878	Aug / 08